

**Gloucestershire VCS Alliance
Interim C&YP Forum**

**Tuesday 10th December 1800hrs
The PATA Centre, Grange Road, Tuffley,
Gloucester, GL4 0DJ**

MINUTES

Present:

Sue BARKER (Co-Chair)	PATA
Judith BELL	Teens In Crisis
Julie EDMONDS	Furniture Recycling Project
Jan FOREMAN	OPENhouse
Peter GUNS	Glos Boys Brigade/GCVYS
Dave HALL	Glos Scouts/GCVYS
Marilyn JENNINGS	GCVYS
David WALLACE (Co-Chair)	YMCA/GCVYS
Vanessa WORRALL	Together In Matson

In Attendance

Andrew LEE Gloucestershire VCS Alliance

Sue Barker welcomed everybody to the meeting

Apologies

Tracy Clark – Young Gloucestershire
Helen Welsh – Gloucestershire GirlGuiding

Review of the work of the Forum

Andrew Lee (AL) discussed the outcome of the workshop session held at the previous meeting. The two main points arising from the workshop was that the Forum needed to be:

- A strategic forum, reviewing and influencing policy, and
- An opportunity for professionals to network

AL stated that the Forum can now function as a strategic forum, that his links with Shire Hall commissioning unit has resulted in some good relationships forming. AL spoke with Sally Hebbs, Outcome Manager at Shire Hall, who has sent him the new structure.

ACTION: AL to circulate new Shire Hall structure

AL raised the issue of such low attendance at the forum, it is difficult to provide networking opportunities unless more people attend. AL informed the group that he had been informed that members of the CYP Network have been asking both GAVCA and amongst themselves what's happening with the CYP Forum.

ACTION: SB to write to GAVCA to request that any person asking about the CYP Forum, then GAVCA need to pass on AL's contact details

ACTION: Forum members to pass their contact lists to AL for him to 'drum up' business

- ACTION:** *AL to contact district council's and District networks to pass information on about CYP Forum.*
- ACTION:** *AL to contact RSLs to gauge desire to input into Forum*

CYP Partnership Board and CYP Strategic Plan

AL said he's spoken with Sally Hebbs who informed him that the next CYP Partnership Board is to be in May and that the VCS has a seat. He informed the meeting that Sally intimated that it would need to be AL, as the independent person, who sits to the Board.

- ACTION:** *Forum members to consider who is the most appropriate person on the CYP Partnership Board and bring back to January's meeting*
- ACTION:** *AL to find out who is the County Council portfolio holder for CYP issues.*
- ACTION:** *AL to find out who is chair of the Partnership Board*
- ACTION:** *AL to draft a letter on behalf of the Forum co-Chairs to ask about VCS representation on the YP Partnership Board*
- ACTION:** *AL to circulate link to CYP Strategic Plan and Partnership Board papers*
- ACTION:** *AL to meet with Eugene O'Kane, Head of the Troubled Families unit, to discuss VCS input into programme*

The Forum discussed developing its own CYP Strategic Plan, and this will be discussed further at the January meeting.

LEP Structural & Investment Fund Strategy (SIF)

AL gave some background to the above work and informed the group of the work currently being done around the SIF. The conversation focussed on the CYP Financial Capability work.

There was discussion and concern raised on the impact of ALs core work the SIF work demanded. AL informed the group that the SIF work was core Alliance business and raised the profile of the Alliance whilst ensuring the LEP had access to qualitative data on VCS delivery.

- ACTION:** *AL to meet with Julie Edmonds from Furniture Recycling Project to discuss their FinCap work with young people*
- ACTION:** *AL to keep the group informed on timescales and work progress*

Alliance Update

Already covered in the meeting

AOB

- Increasing Forum Membership
AL was asked how many members the Alliance had. AL said that membership was any organisation that had charitable aims in its objects. He clarified that if organisations wanted to have a vote on Alliance business, then they needed to sign up to a forum. AL raised the issue that not everyone who attended the last CYP Forum signed up to be a 'member'

AL was asked about the website and described the launch process, that the website was written and that he has stopped it going live until the launch package was ready.

AL was asked about Comms and PR and AL said that this was on the agenda for the Alliance Board meeting in January

Times of the meeting was discussed. It was agreed that January's meeting would start at 1830hrs, but that daytime meetings are also required.

- **Sharing Contact Details**
AL reminded those present that the Forum would only become stronger if those present shared their contact list with AL.
- **Stronger Safer Gloucestershire**
AL mentioned that this has been established and he would update the group when he had more information
- **Equalities Representation**
AL mentioned that the County Equalities Group has asked for a CYP representative to attend its meetings. To be discussed at a forthcoming meeting.

Next Meeting:
Tuesday 28th January 2014 1830hrs
Together in Matson
The Redwell Centre
Redwell Road
Gloucester GL4 6JG