

Gloucestershire VCS Alliance
Interim Children & Young People Forum
PATA, Grange Road, Tuffley, Gloucester GL4 0DJ
Thursday 13th June 2013 1400hrs

Present:

DA Debs Adams (PATA)
SB Sue Barker (PATA)
TC Tracy Clark (GCVYS)
DW David Wallace (GCVYS)

In Attendance:

RP Robert Pearce (CivSoc)
JW John Webster (CivSoc)
AL Andrew Lee (Alliance)

Election of Chair:

- **SB** and **DW** were elected joint interim Chairs of the C&YP Forum in order to align with the C&YP TLI project. As a result, no Deputy Chair was appointed

Terms of Reference:

- These were adopted unanimously

Communications Brief:

- Noted by all that the FAQ document is for internal use only
- **JW & RP** to change question on “early years agenda” to say “...a minority agenda, such as Youth...”
- **JW & RP** to add a new question – what does peer to peer support mean?
- **JW & RP** to look at adding a new question relating to how the Alliance will engage with commissioners
- **JW & RP** to develop simplified graphic of the governance model for public Comms.
- **JW & RP** to develop a shorter and less sensitive FAQ for wider circulation within the public domain
- **JW & RP** to prepare an interim covering document to accompany any public Comms at this stage
- **DA** to use public Comms docs to provide a TLI update on PATA website
- **AL** to take comments on Comms brief back to Dr Claire Mould, Chair of the Alliance Interim Board

GAVCA C&YP Forum:

- **SB** to contact Hannah Gorf of GAVCA to request a TLI update agenda item at next meeting on 27th June. This will provide details about the establishment of a new C&YP Forum within the Alliance and in accordance with previous discussions request the formal winding down of the existing C&YP Forum, hosted by GAVCA.
- **SB** will not be able to attend meeting on 27th June
- **TC & DA** will attend in **SB's** absence and in addition to managing the above agenda item will also ask attendees for contact details if they wish to attend the next Alliance C&YP Forum meeting

Next Meeting of Alliance C&YP Forum:

- **AL** to meet with **SB** to discuss next meeting. Could be used as an informal 'launch'. Will look at using TLI budget. Pencil 15th or 16th July for meeting
- **AL** and **SB** to discuss process around date, time, venue & potential invitees
- **AL** to invite Dr Claire Mould to next meeting to discuss Alliance structure

Alliance Update

- **TC** updated the meeting on Alliance Board meeting

TLI Update

- **SB** updated the meeting on TLI work

AOB

- **AL** to contact **JW** and **RP** about number of days available to develop website
- **AL** to provide **JW & RP** with details of domain hosting. CivSoc to recharge 3 years hosting costs to TLI budget
- **SB** to look at whether TLI monies could also be used to fund website development
- **AL** and **TC** to meet to discuss website content